

Realising Benefits

Course Objective

To allow delegates to proactively manage and optimise the realisation of benefits associated with a programme.

Delegate Profile

Managers and specialists in a programme environment who are responsible for managing benefits, particularly Business Changes Managers and Change Agents.

Topics Covered

The following topics are introduced:

- Constraints and Responsibilities – the Benefits Management Strategy
- Benefits and Performance Measures – Unfreeze Change and Refreeze
- Preparation
 - Baselining Benefits
 - Benefits in Financial and Performance Plans
 - Transition Management – Preparation in the Business
- Realisation
 - Pace & Constraints – Optimising the flow of Benefits
- Tracking
 - Recording Benefits Values
 - Audit Trails
- Reporting
 - Linking Benefits Reporting to Management Information
- Benefits Assurance
 - Assurance and Governance
 - Benefits Reviews
- Action Planning

Course Format

Realising Benefits compliments the Identifying and Analysing Benefits Course. Delegates should already have attended the Benefits Modelling Course, or be qualified in Managing Successful Programmes and have already created a Benefits Model (Benefits Realisation Plan and Benefits Profiles).

The Realising Benefits Course is highly interactive and is based on a comprehensive case study. The course can also be run as a Benefits Realisation Workshop.

Trainer Profile

All AFA trainers have undergone the rigorous approvals process administered by the APM Group on behalf of the Office of Government Commerce (OGC). They are practising programme and project managers with considerable experience in a wide range of industry sectors. The use of hybrid trainer-managers is of great benefit to delegates and ensures that illustration and anecdotes have up-to-date validity and that the training given, whilst being intellectually rigorous is also pragmatic.

Duration

This course takes place over one day.

Course Arrangements and Cost

AFA runs scheduled Benefits Management courses in Cambridge and Bracknell several times a year. The cost is £295+VAT per delegate.

Included in the cost of the course are:

- Daytime refreshments
- Case study
- Sample documents
- Printed course material
- OGC publication 'Managing Successful Programmes Pocketbook'

Overnight accommodation can be booked on request at our preferential rates.

We would be pleased to provide a quote for in-house events, based on location and delegate numbers. A suitably equipped training venue is usually provided by the client but can be sourced at cost by AFA. Please contact us for further information.

Why AFA?

Unlike other training organisations, which deliver a wide range of training events covering many unrelated topics, AFA's core business is based on the Best Practice methodologies. AFA trainers and consultants have served on the editing teams and review panels for all recent updates of the guidance manuals; several AFA consultants also act as examiners and assessors for one or more of the methodologies; AFA's managing director was commissioned by OGC to write 'Tailoring PRINCE2™'.

For ten years AFA has specialised in providing consultancy and training services predicated on the three Best Practice methods – MSP™ programme management, PRINCE2 project management and M_o_R® risk management. Our ethos is to work with client organisations, retaining existing robust processes and further developing them in line with Best Practice guidance. Training events are also tailored to suit the current level of understanding within an organisation; a pathway of progression can be offered to allow understanding and skills to improve and grow. AFA has two main advantages over large consultancy and training organisations:

- We tailor our services to suit the client rather than relying on a set of 'products'
- We focus on the Best Practice methods rather than dabbling in many methodologies or offering a wide and disjointed range of training topics

Contact Details

If you would like further information or wish to make a booking please contact Stuart Flatt at Stuart.Flatt@AFAProjects.com or on 01362 692973.