

PRINCE2 Cross Reference

Processes and Activities	PRINCE Role Responsibility							Themes															PRODUCTS [Outlines in Appendix A]															Summary of Approvals and Other Products							
	PRINCE Role Responsibility							Themes															PRODUCTS [Outlines in Appendix A]																						
	Corporate/Programme	Executive	Senior User	Senior Supplier	Project Manager	Team Manager	Project Assurance	Project Support	Organization [App C]	Plans	Progress	Business Case	Risk	Quality	Change	Benefits Review Plan	Business Case	Checkpoint Report	Communication Management Strategy	Configuration Item Record	Configuration Management Strategy	Daily Log	End Project Report	End Stage Report	Exception Report	Highlight Report	Issue Register	Lessons Log	Lessons Report	Plan (project/stage/team/exception)	Product Description	Product Status Account	Project Brief	Project Initiation Documentation	Project Product Description	Quality Management Strategy	Quality Register		Risk Management Strategy	Risk Register	Work Package				
Starting up a Project																																													
Appoint the Executive and the Project Manager	P,A	P			P			✓																																		Project Mandate (e), Appoint Ex/PM (f), Ex/PM role description (c)			
Capture Previous lessons		R			P																																								
Design and appoint the project management team	A	P,A			P			✓					✓																													PM Team Role Descriptions & structure (c), Appoint PM Team (f)			
Prepare the outline Business Case	A	P,A	R,A	R,A	P,R		R				✓																																		
Select the project approach and assemble the Project Brief		A	R	R	P		R						✓																													Project Approach (c), Additional Role D's (c)			
Plan the initiation stage		A	A	A	P		R		✓																																				
Initiating a Project																																													
Prepare the Risk Management Strategy		A	A	A	P,A		R	P					✓																																
Prepare the Configuration Management Strategy		A	A	A	P,A		R	P																																					
Prepare the Quality Management Strategy		A	A	A	P,A		R	P																																					
Prepare the Communication Management Strategy		A	A	A	P		R																																						
Set up the project controls		A	A	A	P		R			✓	✓	✓	✓																																
Create the Project Plan		A	A	A	P,A		R	P				✓	✓	✓																															
Refine the Business Case	R,A	A	R	R	P		R					✓																																	
Assemble the Project Initiation Documentation		A	A	A	P		R					✓																																	
Directing a Project																																													
Authorize initiation	R	A	A	A	P		R				✓	✓																																	
Authorize the project	R,A	R,A	R,A	R,A	P		R			✓	✓	✓	✓	✓																															
Authorize a Stage or Exception Plan	R,A	A	R,A	R,A	P,R		P	R			✓	✓	✓	✓																															
Give ad hoc direction	P	P,R	P,R	P,R	P		R				✓																																		
Authorize Project Closure	R,A	A	R,A	R,A	P		R				✓																																		
Controlling a Stage																																													
Authorize a Work Package					P,R,A	P,R,A	R	P			✓	✓	✓																																
Review Work Package status					P,R,A	P,R	R	P			✓																																		
Receive completed Work Package					P,A	R	R	P			✓																																		
Review stage status					P		R				✓																																		
Report highlights					P		R				✓																																		
Capturing and examine issues and risks					P						✓																																		
Escalate issues and risks		A	R	R	P		R				✓	✓																																	
Taking Corrective Action					P	R	R	R			✓																																		
Managing Product Delivery																																													
Accept a Work Package					A	P,R,A	P,R,A	R	P		✓	✓	✓																																
Execute a Work Package		A	A	A	R	P,R	R	P,R			✓	✓	✓																																
Deliver a Work Package					R,A	P	R				✓																																		
Managing a stage Boundary																																													
Plan the next stage	R	A	A	A	P,R		R	P,R		✓	✓	✓	✓	✓																															
Update the Project Plan		A	A	A	P		R				✓																																		
Update the Business Case	R	A	A	A	P		R					✓	✓																																
Report Stage End		A	A	A	P		R				✓																																		
Produce an Exception Plan	R	A	A	A	P,R		R	R	P		✓	✓	✓																																
Closing a Project																																													
Prepare planned closure					P,R		R	P			✓																																		
Prepare premature closure		A	A	A	P,R		R	P			✓																																		
Hand over products	A	R,A	R,A	R,A	P,A		R	P			✓	✓		✓																															
Evaluation the project	A	R,A	R,A	R,A	P		R				✓			✓																															
Recommend project closure		A	A	A	P		R				✓																																		

Principles vs. Processes and Themes Cross Reference

Principles	Continued Business Justification	Learn from experience	Defined Roles & Responsibilities	Manage by Stages	Manage by Exception	Focus on Products	Tailor to suit the Project Environment
Processes							
Starting up a Project	X	X	X			X	X
Initiating a Project	X	X	X	X		X	X
Controlling a Stage	X	X	X	X	X	X	X
Managing Product Delivery		X	X		X	X	X
Managing a Stage Boundary	X	X	X	X		X	X
Closing a Project		X	X			X	X
Directing a Project	X	X	X	X	X	X	X
Themes							
Business Case	X						
Organization			X				
Quality		X					
Plans				X	X	X	
Risk	X						
Change					X		
Progress		X		X	X		