

PRINCE2® Overview Course



Course Objective

To give delegates an insight into the use and terminology of the PRINCE2 project management method.

Delegate Profile

Managers new to formal project management methods, and senior managers considering introduction of PRINCE2 to their organisations.

Topics Covered

Overview of the Method
Themes & Process Model
Principles & Concepts
Business Case
Organization
Starting up a Project

Trainer Profile

All AFA PRINCE2 trainers have undergone the rigorous approvals process administered by the APM Group on behalf of the UK Cabinet Office. They are practising project managers with considerable experience in a wide range of industry sectors. The use of hybrid trainer-managers is of great benefit to delegates and ensures that illustration and anecdotes have up-to-date validity and that the training given, whilst being true to the syllabus is also pragmatic.

Location and Duration

AFA open courses are held at approximately fortnightly intervals at a range of locations across the UK. All venues have been chosen for their modern equipment and ease of access from major road, rail and air routes. Alternatively client events can be arranged either on-site or at a suitable venue nearby. A full open course schedule can be found at <http://www.afaprojects.com/courses/search/>.

This course takes place over one day.

AFA has always played a full part in the Best Practice community. AFA trainers and consultants have served on the editing and review teams for all recent updates of the guidance manuals. Several AFA trainers are examiners or assessors for one or more of the methodologies.

ProjectCoach

AFA is pleased to introduce ProjectCoach, a new premium service which is completely free of charge to AFA clients. This confidential service gives every delegate the opportunity to have a document reviewed by one of AFA's experienced consultants.

AFA Atrium

The AFA Atrium is a secure online document repository, for use by all delegates on AFA's courses. The Atrium provides a range of value-added resources for use by delegates before, during & after classroom training.

Guaranteed Courses

AFA guarantees all course dates in England. We believe that delegates should not have to worry about cancelled courses or transferring dates.

Course Arrangements and Cost

Open course places cost from £295+VAT per delegate.

Included in the cost of the course are:

- Joining instructions and pre-course preparation pack**
- Access to the AFA Atrium**
- Official publication 'Managing Successful Projects with PRINCE2'**
- Printed course material**
- Course refreshments**
- ProjectCoach Service**

Joining instructions including pre-course exercises and PRINCE2 manual are sent out approximately 2 – 3 weeks before the course start date. For overview delegates one hour of pre-course preparation should be sufficient.

We would be pleased to provide a quote for an in-house event, based on location and delegate numbers. Course timetables can be tailored to meet client requirements. Please contact us for further information.

What is PRINCE2?

PRINCE2 is a comprehensive, flexible and integrated approach to project management. As the world's foremost method it provides all the essential elements of project management. It can be applied in part or as a unified whole. As soon as you have learned PRINCE2 you can start to apply it to help your organisation successfully deliver projects.

The Overview course gives delegates a brief insight into the Principles, Themes and Processes of PRINCE2.

Attending the Overview course will give you the opportunity to see if you wish to learn more about the method by either attending our 3 day Foundation course or 5 day Foundation & Practitioner course.

Why AFA?

AFA was established sixteen years ago as a management consultancy organisation. In 1996 AFA became one of the original group of PRINCE2 Accredited Training Organisations under the scheme administered by APM Group on behalf of the UK Cabinet Office. AFA quickly established a reputation for being able to deliver training courses that combine excellent exam pass rates with realistic and practical guidance ensuring maximum skills transfer.

AFA continues to specialise in the Best Practice methods, becoming accredited at the earliest possible opportunity to deliver training in:

- MoP™ portfolio management**
- MSP® programme management**
- M_o_R® risk management**
- P3O® portfolio, programme and project support offices**
- Five further training strands complete the AFA offering:
 - Change Management** – accredited by the APM Group
 - Benefits Management** – developed from experience of MSP training & implementation
 - ITIL® Service Management** – accredited by ISEB
 - APM Qualifications** – accredited by the Association of Project Management
 - MoV™ Management of Value** – accredited by the APM Group

We believe that this unique combination of expertise allows us to help organisations to maximise the benefits of their change initiatives.

Contact Details

If you would like further information or wish to make a booking please contact Stuart Flatt at Stuart.Flatt@AFAprojects.com or on 01362 692973, or book online at www.AFAprojects.com.